

Policy Title	Clinical Dress Code and Appearance
Policy Number:	RAD 8.04
Department:	SOMI
Functional Area:	Academic Affairs
Contributing Department	
Approved by:	RHEI Leadership Team
Effective Date:	8/1/2025
Version:	1
Status:	Approved
Manual	To be entered by Compliance360 System administrators or N/A if not in C360
Section	RAD 8

I. Mission, Vision and Values

This policy reflects our commitment to human dignity, integrity, compassion, stewardship, and service by guiding decisions and actions that uphold respect for all individuals and promote excellence in our work.

This policy aligns with our mission of extending the compassionate ministry of Jesus by improving the health and well-being of our communities and providing good help to those in need, especially the poor, dying, and underserved by ensuring that our practices support ethical, effective, and accountable service across all areas of the organization.

II. Policy

It is the policy of Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI) to establish a clinical dress code.

III. Purpose

The purpose of this policy is to outline the professional dress code for SOMI students.

IV. Scope

This policy applies to all SOMI students.

V. Policy Details

Policy Statement

All students are required to be in school approved scrub uniform when in clinical. Students are not permitted to wear school approved scrub uniform (ID badge, PMD) for any activity outside of clinical

assignments. Students are not permitted to use student issued Mitchell lead markers for outside employment.

Scrub Uniform

Students are required to wear school approved uniform (scrub pants and tops, scrub jackets are optional). The uniform must cover the body comfortably at all times; to include the chest area. Solid white or solid black t-shirts (long or short sleeved) are permitted under scrub tops, if worn, the shirt must be clean and in good condition; no printed undershirts are permitted. ID badge will be worn on the side collar at all times.

When a student is assigned to the Operating Room (OR) clinical rotation, which necessitates the changing of clothing, the student must change into the proper OR attire. Scrubs and other uniform items belonging to the hospital must not leave that facility. "Hospital surgical scrubs" are not to be worn or taken outside of the hospital.

Proper OR attire must be worn in the OR at all times, which includes: a surgical cap, a mask, OR issued scrubs, and shoe covers. OR scrubs are not to be taken out of the clinical facility.

Solid white shirts under OR scrub tops are optional; if worn, the shirt must be clean and in good condition. No printed undershirts are allowed.

Identification

Students are required to wear appropriate Bon Secours student ID badge at all times when at a clinical facility. The badge must be worn on the side collar at all times. Students are not allowed to decorate or alter badges in any way. Students not wearing proper ID badge will be sent home.

Personnel Monitoring Devices

Personnel Monitoring Devices (PMDs) are to be worn on the side collar at all times and outside the apron during fluoroscopic examinations. Students not wearing a PMD will be sent home.

Shoes

White or black uniform shoes, solid white or black leather tennis shoes, minimal color trim is acceptable; high tops are not permitted. White or black socks are to be worn. Shoes must be kept neat and clean at all times (including laces). Clogs are not permitted. The shoe must offer full protection to the entire foot.

Professional Appearance and Attire

The following regulations shall be adhered to when in school approved scrub uniform:

Clothing

- Undergarments should be of a color and size so as not to be visible through uniforms.
- All keys, wallets, etc. must be maintained inside the uniform pockets (i.e., not attached to belt loops).
- Lab coats may be worn over the uniform, the wearing of the lab coat is optional. No other cover-up is permitted (i.e., sweaters, sweatshirts).

Fingernails

- No artificial nails.
- Nails must be clean and well-trimmed at all times.
- Fingernails may not have polish that is chipped or wearing off.
- Nail decorations are not permitted.

Jewelry

- You may wear jewelry in keeping with the professional and business functions of BSMH.
- For safety or infection control reasons, you may not wear jewelry that may interfere with job functions or possibly result in injury to associates, patients, or visitors.
- If you have nose, tongue, or other types of facial rings or studs, those items should not be visible in direct patient care settings.

Makeup

- If you wear makeup, you should not wear it in excessive amounts. Your makeup should be in keeping with the professional image of BSMH.

Tattoos

- You may not have tattoos that are profane, offensive, or otherwise unprofessional in nature uncovered. If you have those types of tattoos, you must cover them.
- You must cover any new or non-healed tattoo in a manner compliant with infection control standards.

***Students must also adhere to affiliate clinical sites' dress code policy.** Any student not abiding by this policy is subject to disciplinary action.

VI. Definitions

None

VII. Attachments

N/A

VIII. Related Policies and Procedures

None

IX. Regulatory Notices

Nothing in this policy creates a contractual relationship between Bon Secours St. Mary's Hospital School of Medical Imaging (SOMI), a department owned and controlled by Bon Secours St. Mary's Hospital of Richmond, LLC, and any party. SOMI, in its sole discretion, reserves the right to amend, terminate or discontinue this policy at any time, with or without advance notice.

X. Version Control

Version	Effective Date	Next Review Date	Description	Supersedes, if applicable	Prepared By
1.0	5/20/2022	N/A	New Template & Revisions	N/A	Program Coordinator
2.0	7/17/2023	N/A	New Template, New Numbering & Revisions	1.0	Program Coordinator
2.0	2/19/2025	2/19/2028	Reviewed No Changes	2.0	Program Coordinator
1	2/19/2025	2/19/2028	Version changed – BSMH Template Adopted	2.0	Program Coordinator

This policy/procedure/guideline is not intended to establish a standard of clinical or non-clinical care or practice. Rather, this policy/procedure/guideline creates a general tool to help guide decision-making with the understanding that different action(s) may be necessary in response to the totality of the circumstances presented.

Sites revised 05/06/2025- Bon Secours Mercy Health adopts the above policy, procedure, policy & procedure, guideline, manual / reference guide / instructions, or principle / standard / guidance document for all Bon Secours Mercy Health entities including, but not limited to, facilities doing business as Mercy Health – St. Vincent Medical Center, St. Vincent – St. Charles Hospital, St. Vincent – St. Anne Hospital, Mercy Health – Perrysburg Medical Center, Mercy Health – Tiffin Hospital, Mercy Health – Willard Hospital, Mercy Health – Defiance Hospital, Mercy Health Allen Hospital LLC, Mercy Health - Lorain Hospital, Mercy Health St. Elizabeth Youngstown Hospital, Mercy Health St. Joseph Warren Hospital, Mercy Health - St. Elizabeth Boardman Hospital, Mercy Health - St. Rita's Medical Center, Mercy Health – Springfield Regional Medical Center, Mercy Health - Urbana Hospital, Mercy Health - Anderson Hospital, Mercy Health - Clermont Hospital, Mercy Health – Fairfield Hospital, Mercy Health - West Hospital, The Jewish Hospital – Mercy Health, Mercy Health – Kings Mills Hospital, LLC, Mercy Health - Lourdes Hospital LLC, Mercy Health – Marcum and Wallace Hospital, Chesapeake Hospital Corporation DBA Rappahannock General, Maryview Hospital, Bon Secours Richmond Community, Bon Secours Memorial Regional Medical Center, Bon Secours – St. Mary's Hospital, Bon Secours St. Francis Health System, Bon Secours St. Francis Medical Center, Bon Secours Mary Immaculate Hospital, Bon Secours - Southside Medical Center, Bon Secours Mercy Health Franklin, LLC, Southern Virginia Medical Center, and Bon Secours Harbour View Medical Center. This also may apply to Bon Secours Mercy Health Medical Group LLC and its medical group affiliates.

